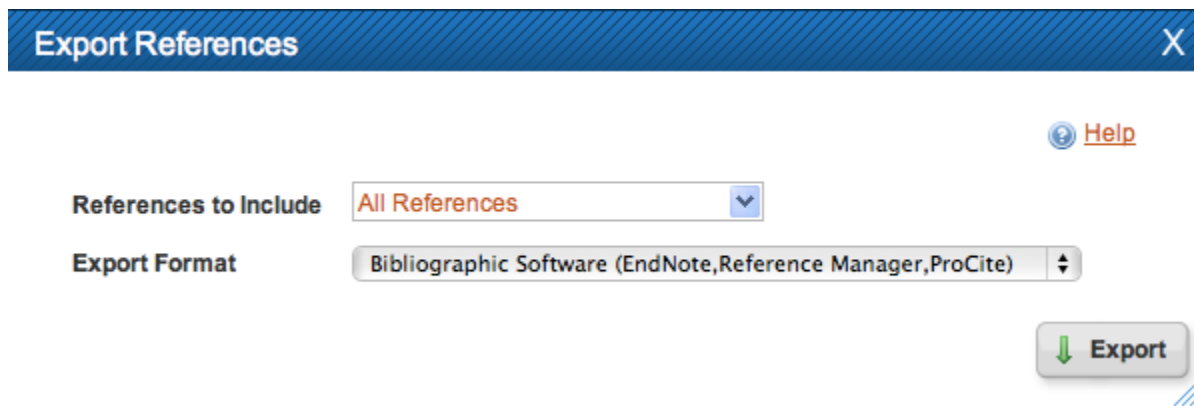# Migrate from RefWorks to Mendeley

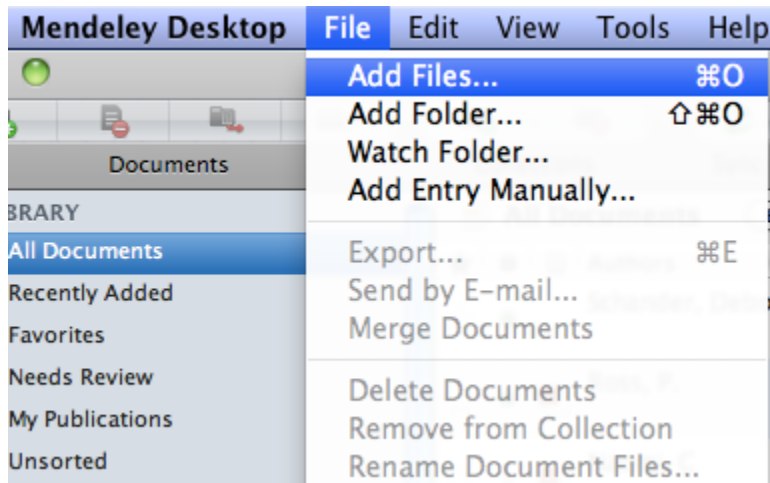**1)** Log into RefWorks, then click on **References > Export**.

2) Select **All References** in the drop-down menu to export all your references at once. Keep the format as **Bibliographic Software**. (The only way to preserve your RefWorks folder structure while migrating to Mendeley is to select each folder, one at a time. You can select the folder by using the aforementioned drop-down menu. Click **Export** once you have made your selections.

3) A new window or tab will open in your web browser, displaying your references. Go to the browser file menu and select **File** > **Save Page As** (In Internet Explorer, **Save as...**). The file needs to be saved as a Plain Text file: TXT. If you are exporting all of your references you do not need to change the name of the TXT file being saved. If you are exporting one folder at a time to preserve your folder structure, then rename the file with same name as the folder being exported.

4) If you have not already installed Mendeley Desktop, download it at Mendeley.com.

5) Open Mendeley Desktop and go the file menu: **File** > **Add Files**.... A window will open that allows you to select the RefWorks file you created in step three. Click "Open" and the references will be imported into **My Library**.

Notes

- **VERY IMPORTANT! Attachments in RefWorks will not be exported. You'll need to save these individually and then attach them to the appropriate reference in Zotero.**
- After the migration your Refworks descriptors will appear as Mendeley keywords.